

# Are you aged **16+** and interested in an **Apprenticeship?**



Check out our latest opportunities!

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#### **Business Administration Apprentice (BA63)**

£ 5 Hour

J Pope Solutions  
Leyland

Assistance in the administrative running of the small company, including email and customer management, documentation organisation, project plan updates, purchasing of miscellaneous supplies.

#### **Business Administration Apprentice (BA69)**

£ NMW Hour

North & Western Lancashire Chamber of  
Commerce  
Preston

Our aim is to give the apprentice a complete overview of the Chamber as a business. They will get the chance to work across each of our departments including International Trade, Policy & Representation, Accounts & Administration, Marketing & Events.

#### **Digital Marketing / Social Media Creator (DM12)**

£5.50 Hour

Triple Zero Taxis Ltd  
Bolton

Creating social media posts / Managing the digital and online presence of the company  
Assisting the management team  
Marketing the company

#### **Apprentice Administrator (BA68)**

£10,975 Year

Key Stage Teacher Supply  
Preston

To support the sales team on the recruitment of candidates and all associated compliance required.  
General ad hoc office duties.

#### **Apprentice IT Apprentice (DST07)**

£ 4.30 Hour

Blackburn Rovers FC  
Blackburn

To provide first line support to the business either via telephone, remote software or face-to-face whilst also learning and assisting other department members when required.

Professional,  
**Industry-led**  
teams of Trainer  
Assessors

A **debt free** way  
to achieve

A  
**salary**

Study at  
England's  
**Number ONE**  
College

*To apply or learn more about these vacancies, please  
contact the Apprenticeship Team who will be  
happy to help:*

[Apprenticeships@runshaw.ac.uk](mailto:Apprenticeships@runshaw.ac.uk)

**RUNSHAW COLLEGE**

